



Title & name   
Home address   
  
 Postcode

**Ref:** F60(O)CQ

Office use only

**Please return this completed form to** The Cambridge Foundation, 1 Quayside, Bridge Street, Cambridge CB5 8AB  
*Do not send this form to your bank, return it directly to the Cambridge Foundation*

### Single Donation

I wish to make a single donation of £   I enclose a cheque made payable to the University of Cambridge

Please debit my **Visa / MasterCard / Maestro / American Express / CAF card** (circle as appropriate)

Card number:           Valid from date:  /  Expiry date:  /

Security number:     (either 3 or 4 digits) Maestro issue number:

Signed:  Date:

### Regular Donation

I would prefer to support The Cambridge Foundation with a regular donation.

To: The Manager (full name and address of your bank – in block capitals please)

Postcode:  Please pay from my Account Name:

Account Number:         Sort code:    £

**monthly / quarterly / annually** for a period of  years (or during my lifetime, whichever period shall be shorter)

commencing on  to:  Barclays Bank plc, 15 Bene't Street, Cambridge, CB2 3PZ, sort code 20-17-19,

for the credit of The Cambridge Foundation, Bank Account Number 70195561 **Ref:**  Office use only

Signed:  Date:

### Gift Aid

If you are a UK taxpayer your gift can be made tax efficient through the Government's Gift Aid scheme. All gifts, of whatever value, are eligible for tax relief as long as the Gift Aid Declaration is signed and returned with your donation.

I am a UK taxpayer. I would like The Foundation/University of Cambridge to treat as Gift Aid donations, this, all future donations and any previous donations applicable within HM Revenue and Customs time limits until I notify you otherwise.

Signed:  Date:

Notes:

1. You must pay an amount of income tax and/ or capital gains tax at least equal to the tax that The Cambridge Foundation reclaims on your donations in the tax year.
2. You can cancel the declaration at any time by notifying The Cambridge Foundation.
3. If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that The Cambridge Foundation reclaims, you can cancel your declaration (see note 1).
4. If you pay tax at the higher rate you can claim further tax relief in your Self-Assessment tax return.
5. If you are unsure whether your donations qualify for Gift Aid tax relief, please contact The Cambridge Foundation or visit the HM Revenue & Customs website [www.hmrc.gov.uk/charity](http://www.hmrc.gov.uk/charity)
6. Please notify The Cambridge Foundation if you change your name or address while the declaration is still in force

Please send me details  On Requests  On how to claim higher rate tax relief on my donation

I would like this donation to remain anonymous  I do not pay UK income or capital gains tax

The University of Cambridge established The Cambridge Foundation in 1989 to support the University's development plans. The Foundation administers donations on behalf of the University (HM Revenue & Customs ref. no. XN81946).

## Data Protection Statement - How we use your data

All information is securely held by the University Development and Alumni Relations Office and will be treated confidentially and with respect for the benefits of the University, its constituent parts and the Cambridge Colleges. The information may be available to colleges and departments, our office in the United States, recognised alumni societies, sports and other clubs registered with the University, and to agents contracted by the University for purposes directly related to the interests of the University and / or its alumni.

Information may be used for direct marketing purposes which include: alumni activities, the sending of CAM and University publications, notification of alumni events and of programmes involving academic and administrative departments, fundraising, the promotion of benefits and services such as CAMCard, University credit card and the alumni email forwarding service. This information may be communicated electronically.

The information will not be disclosed to external organisations other than those acting as agents for the University. From time to time the University lists its supporters in publications, or on its website.

Homerton Members should note that the Development Office and Homerton College now share an alumni database which both parties can access with shared information only pertaining to pertinent members being viewable to both organisations.

If you **do not** wish your information to be used in this way, or you do not wish to be contacted by electronic means, please contact the University Development Office.

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